



Before/After School Care Enrollment Form

Enrollment forms must be completely filled out and returned.
Incomplete forms will not be accepted.

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Child's Name Gender Age Birth Date

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Home Address City State Zip Code Home Telephone

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Guardian's Name and Relationship to Child

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Guardian's Address and Telephone (Check here if same as child)

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Guardian's Name and Relationship to Child

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Guardian's Address and Telephone (Check here if same as child)

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Guardian's Place of Employment

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Guardian's Place of Employment

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Guardian's Employer Address and Phone Number

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Guardian's Employer Address and Phone Number

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Guardian's Day Phone Guardian's Cell Phone

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Guardian's Day Phone Guardian's Cell Phone

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Guardian's E-Mail Address

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Guardian's E-Mail Address

Child's Legal Guardians (check one):

<input type="checkbox"/>	Both Parents	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Other:
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Child's Living Arrangements (check one):

<input type="checkbox"/>	Both Parents	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Other:
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Authorized Pick-Ups and Emergency Contact List: (no person may pick up your child who is not on this list)

Name and Relationship: **Address (include city, state, and zip):** **Phone Number:**

Allergies, Special Needs, Illnesses, Health Concerns, and/or any long-term prescribed medications:

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Before/ After School Care Fees

Fees:

Fees are based on daily attendance and fund the cost of operating our facilities during the extended time at school. Fees will not be applied if a student does not attend. All fees are per student and per day attendance.

Before School	\$3.00 per day	6:30am – 7:30am
After School	\$12.00 per day	3:15pm – 6:00pm
Before or After an Activity	\$7.00 per day	3:15pm – 6:00pm
Day Camp S.O.A.R.	\$35.00 per day	7:00am – 5:30pm
Late Pick-Up Fee	\$35.00 Please contact the Learning Center ASAP if you are unable to pick up your child by the designated pick-up times. We do understand that emergencies may happen.	

Late Pickups The late pickup fee policy will be strictly enforced so that we may provide proper care for our students. Although we understand that occasional tardiness may be inevitable, regular extended late pickups cannot be tolerated. Pick up is by 6:00pm for After School and 5:30pm for Day Camp S.O.A.R. EST each day of operation. Beginning at 5:31pm for Day Camp S.O.A.R. or 6:01pm for After School the late pickup policy will go into effect. If you are unable to be reached within 30 minutes, then CPS will be called by someone in administration.

1st Violation of picking up after the designated pickup time will result in a warning to the parent and the late fee being required upon pickup.

2nd Violation of picking up after the designated pickup time will result in the late fee being required upon pickup and suspension from the program for one week.

3rd Violation of picking up after the designated pickup time will result in the late fee being required upon pickup and revoking the privilege of using our Before & After School and Day Camp S.O.A.R. Programs for the remainder of the year.

Please register my child for:

_____ Before School

_____ After School

_____ Before or After an Activity

_____ Day Camp S.O.A.R.

-There will be no Before or After School Care on days when school is out for inclement weather reasons or early dismissal days.

-I understand that I (We) will be responsible for Before/ After School fees at the time of billing or my child will not be allowed to attend Before or After School Care the following month.

-RSCA reserves the right to refuse an application, or dismiss a child from the Before/ After School program at any time, for any reason at the discretion of RSCA staff.

I have read and agree to comply with the above fees and procedures of Rock Springs Christian Academy. I understand that fees may change at any time and I will be given written notice of any such change.

Signature (Parent/Guardian) _____ Date _____