



Before & After School and Day Camp S.O.A.R. Enrollment Form
 Enrollment forms must be filled out completely and returned. Incomplete forms will not be accepted.

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Child's Name Grade Gender Age Birth Date

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Home Address City State Zip Code Home Telephone

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Guardian's Name and Relationship to Child

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Guardian's Name and Relationship to Child

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Guardian's Address and Telephone (Check here if same as child)

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Guardian's Address and Telephone (Check here if same as child)

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Guardian's Place of Employment

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Guardian's Place of Employment

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Guardian's Employer Address and Phone Number

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Guardian's Employer Address and Phone Number

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Guardian's Day Phone Guardian's Cell Phone

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Guardian's Day Phone Guardian's Cell Phone

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Guardian's E-Mail Address

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Guardian's E-Mail Address

Child's Legal Guardians (check one):

<input type="checkbox"/>	Both Parents	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Other:
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Child's Living Arrangements (check one):

<input type="checkbox"/>	Both Parents	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Other:
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Authorized Pick-Ups and Emergency Contact List: (no person may pick up your child who is not on this list)

Name and Relationship: **Address (include city, state, and zip):** **Phone Number:**

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Allergies, Special Needs, Illnesses, Health Concerns, and/or any long-term prescribed medications:

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Before/ After School Times & Fees

Times & Fees:

Before School:	7:00am – 7:30am	\$3.00 / day
After School:	3:15pm – 5:30pm	\$216.00 / month billed on the 1 st .
Day Camp S.O.A.R. (school holidays, teacher workdays, etc.)	7:00am – 5:30pm	\$40.00 / day or check for weekly rate.

Full time After School is billed August through May at \$12 per day in the 180-day school year. The full-time rate totals \$2,160.00 and is billed on the first of each month at \$216.00. Once enrolled full time billing proceeds without regard to attendance. If enrollment takes place after school begins, then billing will be prorated based on the start date through the remaining number of days in school.

Part time Drop In is billed at \$18 per day. Drop in does not require enrollment in After School, however anyone not enrolled in full time After School is considered a drop in and will be billed the drop-in rate. Middle and Elementary school aged children not involved in a school related activity under the supervision of an adult who are still on campus after 3:30pm must report to after school or risk automatic detention.

Late Pick up fee: **\$35.00** Please contact the Learning Center ASAP if you are unable to pick up your child by the designated pick up time. We do understand that emergencies happen.

Enrichment: Please contact the enrichment provider. Enrichment activities are exclusive to children enrolled in after school.

Late Pickups:

The late pickup fee policy will be strictly enforced so that we may provide proper care for our students. Although we understand that occasional tardiness may be inevitable, regular extended late pickups cannot be tolerated. Pick up is by 5:30pm for After School and Day Camp S.O.A.R. EST each day of operation. Beginning at 5:31pm for Day Camp S.O.A.R. and After School the late pickup policy will go into effect. If you are unable to be reached within 30 minutes, then CPS will be called by someone in administration.

1st Violation of picking up after the designated pickup time will result in a warning to the parent and the late fee being **required upon pickup**.

2nd Violation of picking up after the designated pickup time will result in the late fee being **required upon pickup** and suspension from the program for one week.

3rd Violation of picking up after the designated pickup time will result in the late fee being **required upon pickup** and revoking the privilege of using our Before & After School and Day Camp S.O.A.R. Programs for the remainder of the year.

Please register my child for:

_____ Before School and / or _____ After School Care

-There will be no Before or After School on days when school is out for inclement weather reasons or early dismissal days.

-I understand that I (We) will be responsible for Before & After School fees at the time of billing, or my child will not be allowed to attend Before or After School the following month.

-RSCA reserves the right to refuse an application or dismiss a child from the Before & After School program at any time, for any reason at the discretion of RSCA staff.

-I understand that this program is an exempt program through Bright from the Start and is exempt from state rules and regulations.

I have read and agree to comply with the above fees and procedures of Rock Springs Christian Academy. I understand that fees may change at any time and I will be given written notice of any such change.

Signature (Parent/Guardian) _____ Date _____