

# Rock Springs Christian Academy

## Service Hours Instructions

### OBJECTIVE

RSCA seeks to teach students how to serve effectively. The accountability and structure presented in the service project provide a proper framework within which to accomplish this goal. The importance of service is integrated into the fabric of our Bible classes and students will demonstrate their understanding of the biblical mandate to serve through completion of their service project.

### REQUIREMENTS

Students must complete a total of 100 hours of service throughout their High School career as a graduation requirement by completing at least 25 hours each year during their enrollment at RSCA. Students may “work ahead” to complete those 100 hours, but may NOT lag behind and try to complete them all at the end of high school.

- These service projects may NOT be family household chores, but must be to benefit someone outside of the nuclear family unit.
- Students must have the Service Accountability form (see below) with them at the time of service so that the beneficiary or supervisor of the service can provide the expected feedback and signature.
- Students must provide a brief description of the service performed, including what they learned by serving.
- The form requires a parental signature as well, but the parent may NOT sign as the supervisor of the service activity.
- **If multiple service projects are involved, with various supervisors, the students should submit a separate Service Accountability form for each activity.**
- Service hours should be completed between the end of the previous school year and first Friday of May..
- **Service Accountability form(s) is(are) due by or before the first Friday of May.** Extensions will only be granted in extreme circumstances and must be requested in advance of the deadline by contacting the Upper School Principal. *Students that have not completed their service hours by this deadline will be required to remain after school and complete their hours by performing service projects at RSCA.*

Whatever you do, do your work heartily, as for the Lord rather than for men,  
knowing that from the Lord you will receive the reward of the inheritance.

It is the Lord Christ whom you serve.

Colossians 3:23,24 (NASB)

# Service Accountability Form

Complete one form for each service project

Name: \_\_\_\_\_ Grade: \_\_\_\_\_ School Year: \_\_\_\_\_

Date(s) of service	Location	Total # of hours served

Briefly describe the service(s) you performed, including what you learned:

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I certify that my child has performed the service hours listed above:

Signature of Parent: \_\_\_\_\_

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**TO BE COMPLETED BY SUPERVISOR or BENEFICIARY OF SERVICE:**

Supervisor Evaluation: (circle one)

True False The service this student provided was very helpful to me or my organization.

True False The student was NOT remunerated financially for the service provided.

True False I would LOVE to have this student's help again in the future.

Additional supervisor comment (optional):

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Name & Signature of Supervisor or Beneficiary of Service:

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Signature

***\*This Signature cannot be a parent signature. It MUST be an adult involved in the service other than a parent***